

Longview ISD K-12 Technology Scope and Sequence
Technology Curriculum Skills
1st Grade

Skills in red are to be introduced. All other skills are to be reinforced.

Basic Computer Skills

- B1 Comply with District AUP - student and parent signs AUP and is kept on file in computer lab or other designated location (TA TEKS 3A, 3B)
- B2 Use grade level appropriate terminology (TA TEKS 1A, 1C)
1. Monitor
 2. CPU
 3. Mouse and Mouse Pad
 4. Keyboard
 5. Printer
 6. Login
 7. Password
 8. Headphones
 9. Microphones
- B3 Identify and describe the components of a computer system (TA TEKS 1A, 2A)
1. Monitor
 2. CPU
 3. Mouse and Mouse Pad
 4. Keyboard
 5. Printer
 6. Headphones
 7. Microphones
- B4 Demonstrate appropriate use of mouse to point, click, double click and click and drag (TA TEKS 2A)
- B5 Demonstrate appropriate use of keyboard, monitor, printer, speakers, headphones (TA TEKS 2A)
- B6 Respect others work (TA TEKS 3A, 3B)
1. Do not copy others work
 2. Do not destroy others work
- B7 Follow rules for use of the Internet (TA TEKS 3A, 3B)
1. Use only teacher created bookmarks
 2. Notify the teacher immediately if a different website appears
- B8 Work as a part of a group using technology (TA TEKS 3A, 3B)

File and Resource Management

- F1 Demonstrate the ability to open software programs (TA TEKS 1B)
- F2 Understand and use log in and log out (TA TEKS 1A, 1C)

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F3 Understand and use the following networking terminology: (TA TEKS 1A, 1C)

1. Login
2. Log Out
3. Password
4. On-line
5. Network
6. Home Directory (H Drive)

F4 Demonstrate the appropriate use for the following keys: (TA TEKS 2A)

1. Enter
2. Tab
3. Shift
4. Arrow keys
5. Backspace
6. Spacebar

F5 Demonstrate the ability to open, close and restore windows (TA TEKS 1A, 1B)

F6 Demonstrate the ability to locate and use items on a menu bar such as PRINT and SAVE (TA TEKS 1A, 1B)

F7 Demonstrate the ability to name and save a file (TA TEKS 1A, 1B)

F8 Demonstrate the ability to locate, open and close a saved file (TA TEKS 1A, 1B)

F9 Demonstrate the ability to name a file and save a file to a designated location such as the H drive (TA TEKS 1A, 1C)

F10 Maintain an electronic portfolio in the H drive (TA TEKS 12A)

Keyboarding

K1 Use correct posture (TA TEKS 2B)

K2 Demonstrate the ability to recognize letters on keyboard as capital letters (TA TEKS 2B, 2C)

K3 Understand and use SHIFT key to capitalize letters on the computer (TA TEKS 2B, 2C)

K4 Demonstrate the ability to locate letters on the left side of the keyboard with the left hand and letters on the right side of the keyboard with the right hand (TA TEKS 2B, 2C)

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- K5 Identify the location and function of the following keys: (TA TEKS 2B, 2C)
1. Tab
 2. Enter
 3. Escape
 4. Spacebar
 5. Shift
 6. Arrows
 7. Backspace

- K6 Demonstrate the correct hand placement on the home row keys (TA TEKS 2B, 2C)

- K7 Demonstrate the correct fingering for letters, punctuation, shift, spacebar and enter (TA TEKS 2B, 2C)

- K8 Use correct spacing between words (TA TEKS 2C)

Graphics and Publishing

- G1 Create original artwork with appropriate draw/paint applications (TA TEKS 7A, 10A, 10B)

- G2 Create graphic objects using the tools of a draw or paint program (TA TEKS 7A, 10A, 10B)

- G3 Demonstrate the ability to add a graphic object to another document such as, a word processing document or presentation document (TA TEKS 5A, 10A, 10B)

Word Processing

- WP1 Produce word processing documents at the computer, proofread and correct errors (TA TEKS 2D)

- WP2 Demonstrate the ability to add a graphic object to a word processing document (TA TEKS 5A)

Spreadsheets

No Spreadsheet skills introduced

Database

- D1 Demonstrate the ability to access and use an existing database (TA TEKS 4A, 4B, 5A, 5B, 6A, 6B, 8B)
1. Use library electronic catalog
 2. Use CD or Internet encyclopedia

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Internet

- I1 Use teacher directed Internet sites or "jump pages" (TA TEKS 6A, 6B, 8B)

Multimedia Software

- M1 Use age-appropriate multimedia software to reinforce subject specific skills, such as Kid Pix, KidWorks, and other curricular related software (TA TEKS 1A, 7A)

Presentation Tools

- P1 Use some method of storyboarding ideas and create a presentation (TA TEKS 7B)
1. Use Kidspiration/Inspiration, or
 2. Use index cards, or
 3. Use a paper template
- P2 Use a variety of multimedia devices: (TA TEKS 2A, 5A)
1. Microphone
 2. CD-ROM media
- P3 Demonstrate the ability to create a linear presentation with programs such as: (TA TEKS 7A, 7B, 11A, 11B)
1. Kid Pix Slide Show
 2. AppleWorks Slide Show
 3. HyperStudio Slide Show
 4. PowerPoint Slide Show
- P4 Include multimedia items in original presentations such as: (TA TEKS 5A, 7A, 7B)
1. Clip art
 2. Pictures
 3. Sounds
 4. Recorded voice
- P5 Evaluate a presentation using a rubric, checklist, timeline, or other evaluation tool (TA TEKS 9B, 12B)