

# Make a Concentration Game in Word

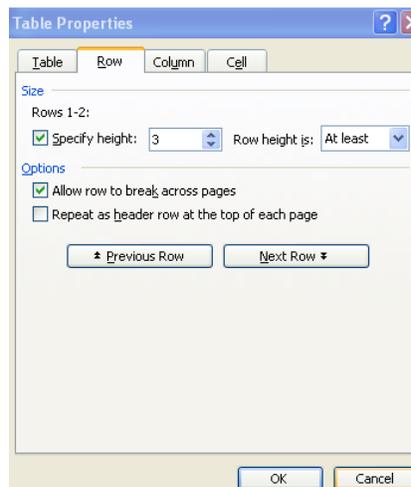
## Step One: To Create the Cards

1. Open Microsoft Word
2. On menu bar click View>Toolbars and make sure that Standard, Formatting and Drawing have a check mark beside them
3. Click File>Page Setup and then click the Margins tab. Change left, right, top and bottom margins to .75". Do not change the Gutter or Gutter Position. Click OK.
4. Click Tables>Insert>Table  
Under table settings change to 2 columns and 3 rows.



A small table will appear in your document.

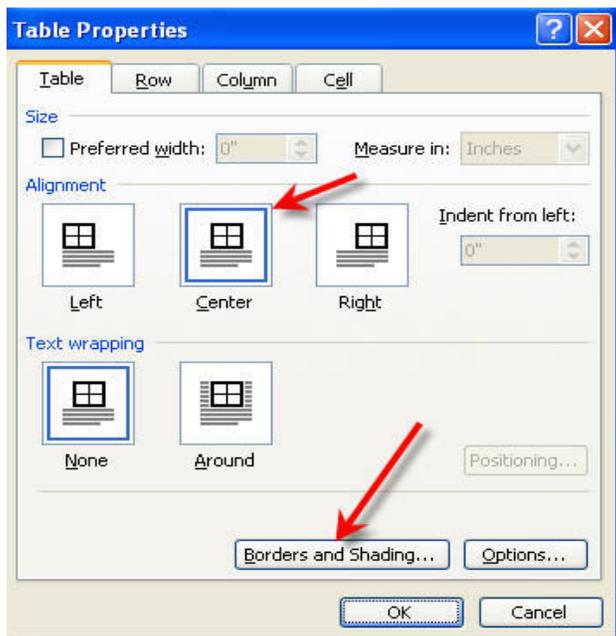
5. Click and drag to highlight the entire table.
6. Click Table>Table Properties, click the Row Tab, and then click the Specify Height box. Type 3 in the box and then click ok.



7. **Save Your Work**

## Step Two: Add Text and Graphics to Your Game

1. Click and drag to highlight all the cells in the table.
2. Right Click on the Table>Table Properties>Cell, Select Center, and click OK. The information will now be centered in middle of the cell.
3. To increase the border size of the table for ease of cutting, click the border of the table, you will see small white squares around the table.
4. Click Table>Table Properties>Table, and then select Borders and Shading. You will then select the desired border size and click ok.



## 5. Save Your Work

Note: To create more than three pairs of matching cards, increase the number of rows you have created in the table in multiples of 3.